

## Finance Committee Meeting

October 24, 2012 7:30 PM  
Veterans Memorial Building, Room 229  
900 Main Street  
Millis, MA 02054

### In Attendance:

Craig Schultze, Chairman  
Peter Jurmain, Vice Chairman  
Rich Molloy, Clerk  
Bud Drummey  
Rick Manburg  
Chris Smith  
Jim Smith  
Susan Vecchi  
Charles Aspinwall, Town Administrator  
Charles Vecchi, Board of Selectmen  
James McKay, DPW

Craig Schultze called the meeting to order at 7:30 PM.

### MEMA Announcement:

Charles Aspinwall:

“The National Weather Service Offices in Taunton and Albany are recommending that Massachusetts residents closely monitor Tropical Storm Sandy. The storm has increased in strength since yesterday when it was Tropical Depression 18, and some models predict that Sandy *may* continue to increase in strength and *may* move onshore somewhere in New England early next week (between Monday and Wednesday). Please note that the storm is at least six days away so there is a significant margin of error to the models.” Scenario #3 would be the most likely for Millis: Sandy would make landfall somewhere across Southern New England early next week. This would be a very significant storm across southern New England. That may include heavy rain/fresh water flooding, strong damaging winds, along with significant coastal flooding. This would result in potentially widespread power outages and tree damage. The potential for winds to gust to hurricane force would be a possibility. Heavy rain could result in moderate to major urban and river flooding. Moderate coastal flooding may occur along with severe beach erosion. The potential for this system to impact our region remains at least 6 days away. Therefore, MEMA must keep all options on the table from a track out to sea or a potential direct hit with a very significant impact. No matter where the storm tracks, this will be a dangerous storm for offshore mariners with high seas and strong winds. Again, please remember that there is significant uncertainty in the computer models. However, it is not too early to begin thinking about planning and preparedness activities that may be necessary if/when forecasts become more certain on which of the above scenarios will take place.

Article #9 – DPW HVAC:

Charles Aspinwall:

The bids came in higher than estimated. The cost would be as follows:

Low responsible bidder:	\$46,200.00
Electrical labor:	\$10,000.00
Electrical parts:	\$ 6,000.00
Carpentry:	<u>\$ 1,000.00</u>
Total:	<u>\$63,200.00</u>

Chris Smith made a motion to recommend approval of Article #9, DPW HVAC, in the amount of \$63,200.00 from Free Cash; Jim Smith seconded. Vote: 8/0 motion carries unanimously.

Article #18 – SEIU Contract Settlement:

Charles Aspinwall: The contract has not been settled.

Article #20 Main Street Culvert:

Charles Aspinwall:

The work will be performed at night between 8:00 PM and 5:00 AM; paving will be done during the day. The estimated construction costs are:

Remove and replace 36" culvert:	\$ 35,625.00
Dewater/Sheeting:	\$ 15,000.00
Bypass pump/piping:	\$ 10,000.00
Roadway repaving:	\$ 7,875.00
Gravel for the roadway:	\$ 2,500.00
Guardrail – remove and reset:	\$ 1,000.00
Headwall:	\$ 3,500.00
Reconstruct stone masonry headwall:	\$ 3,500.00
Silt fence:	\$ 2,250.00
Loam and seed:	\$ 5,000.00
Concrete sidewalks:	\$ 2,000.00
Traffic detour (signs):	\$ 7,500.00
Miscellaneous concrete:	\$ 3,000.00
Police details:	\$ 10,800.00
Mobilization bonds:	<u>\$ 10,000.00</u>
Subtotal:	<u>\$119,550.00</u>
10% Contingency:	\$ 11,955.00
Engineering/Construction:	<u>\$ 9,800.00</u>
Total:	<u>\$141,305.00</u>
Cost to do work at night (10% of construction):	<u>\$ 11,955.00</u>
Project Total:	<u>\$153,260.00</u>

Chris Smith made a motion to recommend approval of Article #20, Main Street Culvert, in the amount of \$153,260.00 from Borrowing; Jim Smith seconded. Vote: 8/0 motion carries unanimously.

Article Reconsiderations/Recommendation:

Article #14 DPW Equipment:

Chris Smith made a motion to reconsider Article #14 DPW Equipment; Susan Vecchi seconded. Vote: 8/0, motion carries unanimously.

Charles Aspinwall:

Since the last meeting we have made the following adjustments to lower the impact of the purchase on our free cash balance.

The original purchase price was	\$41,120
Factoring in trade in instead of keeping the trade value for maintenance	(\$6,000)
Use town encumbered funds not used	(\$2,645)
DPW encumbered funds not used	<u>(\$3,248)</u>
Request:	<u>\$29,227</u>

Chris Smith made a motion to recommend approval of Article #14, DPW Equipment: (2) Sanders and a Dump Truck, in the amount of \$47,020.00; \$29,227.00 from Free Cash and \$17,793.00 from DPW Encumbrance Funds; Susan Vecchi seconded. Vote: 8/0 motion carries unanimously.

Funding Source Reconsiderations/Recommendations:

Article #6 Police – SUV:

Chris Smith made a motion to reconsider Article #6 Police - SUV; Rich Molloy seconded. Vote: 8/0, motion carries unanimously.

Chris Smith made a motion to recommend funding Article #6, Police - SUV; \$17,107.67 from Taxation, \$9,443.33 from the Storm Water Article and \$8,849.00 from Free Cash; Susan Vecchi seconded. Vote: 8/0, motion carries unanimously.

Article #7 Police Station Design:

Chris Smith made a motion to reconsider Article #7 Police Station Design; Rich Molloy seconded. Vote: 8/0, motion carries unanimously.

Chris Smith made a motion to recommend funding Article #7, Police Station Design; \$51,000.00 from the Storm Water Article and \$46,500.00 from Free Cash; Jim Smith seconded. Vote: 8/0, motion carries unanimously.

Old Business/New Business:

Susan Vecchi made a motion to approve payment to Community Newspaper in the amount of \$41.03 for advertising of the Pre-Town Meeting/Public Hearing ; Jim Smith seconded. Vote: 8/0, motion carries unanimously.

Pre-Town Meeting/Public Hearing:

Thursday, November 1, 2012 7:30 PM  
Veterans Memorial Building, Room 229

Annual Fall Town Meeting:

Monday, November 5, 2012 7:30 PM  
Middle/High School Auditorium, Room 104

Minutes Approval:

Susan Vecchi made a motion to accept the October 17, 2012 meeting minutes as written; Rick Manburg seconded. Vote: 5/0 motion carries.

Adjourn:

Susan Vecchi made a motion to adjourn the meeting at 7:59 PM; Jim Smith seconded. Vote 8/0 motion carries unanimously.

Respectfully submitted,  
Deirdre Gilmore